



DT Institute
Request for Applications Ukraine Civil Society Emergency Response Fund
RFA Number DTI-22-01

Responses to Questions
June 17, 2022

Is there any template (form) to fill in the Application?

There is no template.

Include guidance on the information that should be filled in in all the mentioned above parts of Application.

Cover Page (not to exceed 1 page): Confirm the legal name of the organization that will receive the proposed grants, provide contact information for key organizational contacts, and list summary information about the proposed activities including project title, the amount requested, and the requested project period.

Project Narrative (not to exceed 2 pages): A brief overview of the organization, a technical narrative that includes the program goal, rationale, objectives, proposed activities, outcomes and outputs, country or countries of focus, monitoring, evaluation and learning activities, and a summary of key stakeholders/partners and program beneficiaries.

Budget (not to exceed 1 page): The grant budget must include the amount of funds requested from DT Institute. It should be a detailed line-item budget that encompass all grant expenses, including amounts designated for collaborators and consultants. If applicable, please share committed or anticipated cost-share, matching funds, or leveraged 3rd party contributions in separate columns. All budget amounts should be in USD. Please note that DT Institute does not fund educational costs, travel to or attendance at conferences or meetings, or capital expenses (such as building construction). Final budgets should be reviewed by an individual with financial reporting responsibilities for the applying organization.

Timeline (not to exceed 1 page): Schedule of project milestones based on the inputs, outputs, and intended outcomes and long-term impact of the work.

In which way the Application should be signed?

No signature is needed.

Should the signed Application be scanned (pdf, etc.)?

Please submit either a pdf or word document.



Are there any supportive documents (for instance, on the NGO-applicant) that must be sent together with the Application?

Please include a copy of the organization's legal registration (in Ukraine or neighboring country for regional organizations). Organizations serving Ukrainians who have been displaced since the invasion are also eligible to apply.

Please, clarify the deadline for consideration of applications received by the DT Institute?

The deadline to submit applications is July 30.

What is the date of announcement by the DT Institute of the results of approved applications?

DT Institute will award funds on a rolling basis.

From which month should applicants plan the start of their projects?

Applicants should make recommendations for starting date of a project. Since approvals will happen on a rolling basis, funds may be released as soon as late August/early September.